

MEETING AGENDA
TOWN OF CORTE MADERA
Bicycle Pedestrian Advisory Committee (BPAC)

Wednesday, March 2, 2016
6:00 P.M.

Corte Madera Town Hall Council Chambers
300 Tamalpais Drive, Corte Madera, CA 94925

1. CALL TO ORDER/FLAG SALUTE
2. OPEN TIME FOR PUBLIC REGARDING NON-AGENDA ITEMS
3. COMMITTEE MEMBER REPORTS
4. REPORT FROM PARISI TRANSPORTATION CONSULTING
 - A. Tamal Vista Boulevard Class 2 Bicycle Lanes
 - B. Tamal Vista Boulevard Class 4 Bikeway
5. SENIOR ENGINEER REPORT
6. APPROVE MINUTES OF September 24, 2015 BPAC MEETING
7. DISCUSSION/ACTION ITEMS
 - A. Update on Bicycle and Pedestrian Matters (CMPA Officer)
 - B. Tamalpais Drive Pedestrian Crossing Safety Improvements (Staff)
 - C. Bicycle and Pedestrian Plan (Staff)
 - D. Bicycle Rack Installation on Tamalpais Drive at Serra Street (Staff)
 - E. High Canal Pathway (Staff)
 - F. Capital Project Status Update (Staff)
8. SET NEXT MEETING DATE AND ADJOURN

Attachments:

1. Draft Minutes from 9/24/2015 BPAC Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Department of Public Works at 415-927-5057. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting, please notify the Department of Public Works at least 3 business days before the meeting in advance of the meeting date. If the Town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

BICYCLE PEDESTRIAN ADVISORY COMMITTEE
SEPTEMBER 24, 2015
CORTE MADERA TOWN HALL COUNCIL CHAMBERS
DRAFT MINUTES

Committee members Present: Robert Ravasio, Chair
Kirby Bartlett
Cheryl Longinotti
David Macpherson

Committee members Absent: Leif Christiansen
James Sievert

Staff Present: Senior Civil Engineer Nisha Patel
Planning and Building Director Adam Wolff
CMPA Traffic Officer Anthony Shaw

1. Call to Order/Flag Salute

Chair Ravasio opened the meeting at 6:00 p.m. He stated he would like to rearrange the order of the agenda- items #7 A & B would be heard after item #4.

2. Open Time for public regarding non-agenda items

Ms. Mary Connolly, Chickasaw Court, read a letter she sent to staff expressing concerns about the stand of trees, graffiti, and safety along the west side of the High Canal Path. The grove of trees behind 41 and 45 Birch pose a health and public safety risk for residents because they provide a hiding places that can contribute to illegal activities, loitering, etc. These trees need to be removed.

3. Committee member reports

Boardmember Thomas reported she went to a recent Friends of Alto Tunnel meeting. The group has a Face book page and plans to set up a Communications Committee. They are encouraging the County to get the report on the property study released. She also went to an Age Friendly Corte Madera Task Force meeting. Central Marin Police Authority Chief Cusimano made a presentation regarding a program intended to educate citizens about the Police Department through the use of volunteers.

Boardmember Macpherson, speaking on behalf of Safe Routes to School, expressed appreciation to Town staff and the Central Marin Police Authority for the quick response with respect to the left hand turn lane at Paradise Drive and Golden Hind. All of the feedback received has been positive. He noted a 12' to 15' section of red curb should be added at the corners of both sides of the street. Senior Civil Engineer Patel stated she would discuss this later in the meeting.

Boardmember Bartlett stated he had previously requested a change in the meeting day from Wednesdays to Thursdays but is agreeable to changing it back to Wednesdays. Chair Ravasio asked the Board to email comments to Senior Civil Engineer Patel about changing the meeting day.

4. Report from Adam Wolff- Director of Planning and Building
A. Town Center Renovations
B. Environmental Impact Reports
C. Tamal Vista Corridor Plan

Planning Director Wolff reported on the Town Center renovations and stated the Planning Commission approved the application for renovations last Tuesday. There was significant discussion about bike racks. He added the Town does have bicycle-parking requirement in the Zoning Code. There are 24 existing spaces and there was a suggestion about adding more for a total of 34 spaces. They agreed to provide 32 spaces. Chair Ravasio stated he met with the Mr. Monte Stevens, General Manager of the Town Center, who is interested in serving on the BPAC. However, he does not live in Corte Madera. Boardmember

Macpherson stated he would support allowing a business owner to serve on the BPAC. Chair Ravasio stated Mr. Stevens is an advocate for increasing bicycle and pedestrian access. Boardmember Thomas noted the Draft Environmental Impact Report (EIR) identified pedestrian access as a significant environmental effect and the mitigations only addressed pedestrians. She thought this was an opportunity to improve bicycle facilities. Planning Director Wolff stated significant impacts and mitigations were project specific. Boardmember Thomas asked if a Complete Streets Policy would make a difference. Planning Director Wolff stated the Town had Complete Streets policies in the General Plan and at some point it comes down to what the applicant is responsible for.

Planning Director Wolff reported the Tamal Vista Corridor Plan was in the implementation stage and staff has hired a consultant to start a public outreach program/work plan to talk about zoning regulations in the corridor between Wornum and Madera (on the east side of the street). The General Plan calls for a mixed-use designation. Chair Ravasio stated the public workshops could start next month.

7. Discussion/Action Items

A. Update on Bicycle and Pedestrian Matters (CMPA Officer)

Officer Shaw, CMPA Traffic Division, stated the department has not had a lot of issues with bicycles and pedestrians in Corte Madera since the last meeting. There has been a lot of shuffling of staff since school started and they are getting the radar signs up. He discussed the restriping and new left hand turn lane installed near the Cove School. They have been working on education related to school buses. They got a grant from the Office of Traffic Safety (OTS) and are planning on reaching out to the California Highway Patrol (CHP) and the City of Mill Valley to do another pedestrian operation.

Boardmember Macpherson stated the reader boards were appreciated and very effective. He asked if Corte Madera's indicator trailer signs could flash red when a vehicle exceeds the speed limit. Officer Shaw stated he would make sure the indicator was adjusted.

B. Bicycle and Pedestrian Plan- Project Priorities

Senior Civil Engineer Patel presented the staff report. She incorporated all the BPAC's previous comments. She referred to Section 5.3.1, Class I Bikeway priorities, and is recommending that Paradise Drive from San Clemente to Sea Wolf be designated as the first priority project and Paradise Drive westward to Upland Circle be designated as the second priority project. The Alto Tunnel could be designated as a lesser priority. Boardmember Thomas asked if they were confined to choosing only two priority projects. Senior Civil Engineer Patel stated "no". Mr. Michael Jones, representing Alta Planning, stated his firm was scoped to develop conceptual designs for up to two projects or locations at each city. Each city, however, could have as many top priority projects as they want. Chair Ravasio noted it was important to get items onto the plan in order to obtain feasibility studies and funding.

Boardmember Bartlett stated they categorized the priorities into Class I, II, and III and asked if they would ultimately decide on the number one item. Mr. Jones stated it does not matter how the projects were classified and the way they have done it makes sense. The key is to be flexibility in order to pick the project that meets a particular funding opportunities. They want to select the best project for each funding opportunity.

Boardmember Thomas stated Alto Tunnel was pending County action and she asked if they could separate out the approach path (from Menke Park to the tunnel portal). It is a dirt path that is used a lot but not accessible to everyone in town. Boardmember Bartlett stated the last time they met they discussed putting the Alto Tunnel project under the "Other Bicycle Projects" category. Senior Civil Engineer Patel stated she would make that change.

Boardmember Macpherson asked if widening the Paradise Drive sidewalks (to the Cove School) would change this project to a Class I multi use path. Senior Civil Engineer Patel stated "yes". Boardmember Macpherson stated he would like to make that project a priority. Chair Ravasio asked about the location of this path. Boardmember Macpherson stated it begins at San Clemente and Paradise where the multi use path currently terminates- he would like it continued past Sea Wolf. He thought it should be a Class I priority. Senior Civil Engineer Patel stated this was her recommendation and they already have some funding for it.

Boardmember Bartlett asked if the Corte Madera Town Park Pathway should remain on the list. Boardmember Macpherson stated there was some funding for it. Senior Civil Engineer Patel stated it was in the 2008 Bike Plan.

Boardmember Bartlett stated he would like to add a Class I bikeway behind the movie theatre (paralleling the freeway). Boardmember Thomas stated it would run from Wornum to Madera. Senior Civil Engineer Patel stated there were a lot of right-of-way issues and she was trying to prioritize projects that could be accomplished. It was on the list.

Senior Civil Engineer Patel referred to Section 5.3.2, Class II Bikeway Priorities, Casa Buena Drive project and stated the project description should read "Sanford Street- from Tamalpais to Meadowsweet". She noted #3 could be crossed out since it incorporates #4. A resident stated there were two intersections at Casa Buena and Meadowsweet. Senior Civil Engineer Patel stated she would add Casa Buena- from Sanford to Meadowsweet on the list. The Board supported Senior Civil Engineer Patel's changes.

Ms. Mary Connolly, Chickasaw Court, stated the city of Boulder, Colorado installs pylons along Class II bike lanes to prevent cars from driving into the lane. She asked the BPAC to consider this.

Senior Civil Engineer Patel referred to Section 5.3.3, Class III Bikeway Priorities and stated she would like to move project #1 to the Class II category. Boardmember Bartlett stated project #2 was already listed in Section 5.3.2. Senior Civil Engineer Patel stated the northbound section would be Class II and the southbound would be Class III. Boardmember Bartlett referred to #3 and stated they finished that project. Boardmember Macpherson agreed and stated it should be removed.

Senior Civil Engineer Patel referred to Section 5.3.4, Other Bicycle Project Priorities and stated project #3 was not in Corte Madera and she thought the City of Larkspur received a grant. She would like to remove Larkspur projects from the plan. Boardmember Bartlett had questions about project #2. Chair Ravasio stated the alterations refer to the grade separated crossings. Boardmember Bartlett stated project #1 was very important. He stated the High Canal Pathway was not on the list. Senior Civil Engineer Patel stated it could be added but it was still a gray area whether or not it could be constructed. Chair Ravasio stated they have the design and funding for the project but there were some legal issues. Boardmember Bartlett asked if the southern portion of the North/South Greenway Project (the bike path on the east side of the freeway that extends along San Clemente Drive) should be added to the list. Mr. Jones stated this was in the SMART right-of-way and was currently an official Bay Trail Pathway. SMART wants to preserve the ability to put in tracks in the future. It was also in an environmentally sensitive area. Boardmember Bartlett stated the Sandra Marker Trail ends in the middle of a parking lot- it should be more of a throughway. Boardmember Macpherson suggested they put this item on the next agenda and look at ownership issues and what is possible. They need to do more research. Boardmember Thomas stated some of the concerns could be addressed by having a kiosk.

Senior Civil Engineer Patel referred to Section 5.3.5, Pedestrian Project Priorities, and stated her second priority was going to be Paradise Drive at Golden Hind Passage (pedestrian crossing enhancements) but this work will be done soon. She would like to add Paradise Drive at Prince Royal Passage Project (pedestrian crossing enhancements)- staff already has a concept for this low-cost project and it could be executed quickly.

Mr. Robert Benson, Corte Madera Avenue, asked the BPAC to consider pedestrian enhancements for the path that leads from Menke Park to Redwood (below the traffic light). He would like to see some flashing lights installed. Senior Civil Engineer Patel stated she would address this item later in the meeting.

Ms. Cindy Winter, Larkspur, stated there needs to be some traffic calming devices on the bike path along San Clemente (on the marsh side). A nicely designed median would help slow the traffic along that long stretch. Boardmember Thomas agreed and noted there was a large apartment building in that area.

5. Senior Engineer Report

A. Regional Transportation Plan (RTP) & TAM Strategic Plan Submittals

Senior Civil Engineer Patel presented a staff report. The Transportation Authority of Marin (TAM) is updating Plan Bay Area, also called the Regional Transportation Plan (RTP), which is a planning document that earmarks future funding for regionally significant projects. The last RTP was approved in 2013 and

the next round would be approved in 2017. TAM will compare submitted projects with their goals which include supporting the economy in Marin County, health and safety, and mobility for all people. Projects need to have a regional significance. The projects staff submitted include the Wornum Drive Grade Separated Crossing (feasibility study), Casa Buena Drive Bicycle and Pedestrian Improvements, Central Marin Bikeway Gap Closure, Paradise Drive Bikeway Extension from Westward Drive to Upland Circle, and Madera Boulevard at Tamal Vista Traffic Calming and Safety Improvements. The TAM Strategic Vision Plan submittals include the Corte Madera Town Park Pathway from Tamalpais to Hickory Avenue, Sanford Street at Casa Buena and Meadowsweet- Congestion Relief Improvements, and Corte Madera Avenue Pathway from California Lane to Chapman Avenue.

B. Pedestrian Safety Improvements- Tamalpais Drive between Corte Madera Avenue and Madera Boulevard

Senior Engineer Patel presented a staff report. Staff has a concept plan and has secured \$90,000 of Competitive Measure "A" Safe Pathways Funding. Staff has a proposal from Traffic Engineer David Parisi to do a final design. She noted many of the ramps were not ADA compliant and many of the crosswalks were hitting the ramps at an odd location. She would like to update the ramps during construction. Traffic Engineer Parisi is suggesting some bulb-outs in some of the locations in order to construct the ramps so they are compliant and as a traffic calming measure. Chair Ravasio asked if they would be installing flashing pedestrian beacons. Senior Civil Engineer Patel stated "yes". This was a high priority project that will occur during the school year. Boardmember Thomas asked if the bulb outs would result in less parking on the street. Senior Engineer Patel stated she was not sure but she would discuss it with Traffic Engineer Parisi.

Boardmember Macpherson asked if a rectangular rapid-fire beacon was slated for the crosswalk between the two bus stops at Montecito and Redwood. Senior Engineer Patel stated "yes"- this feature was accidentally left off the plan but included in the application. Boardmember Macpherson noted the line of sight was diminished for drivers due to the curve in the road. Boardmember Bartlett stated this was a "scary" area because there was a lot going on- people have to be vigilant while driving in that area. He stated they were talking about putting a Class II bikeway in this area. Senior Engineer Patel stated staff would try to design this project so it could accommodate the Class II bikeway.

C. N-S Greenway (Bicycle and Pedestrian) Gap Closure Project

Senior Engineer Patel presented a staff report and noted this is not a Corte Madera managed project. However, there is a stretch that is in Corte Madera and staff is coordinating with TAM and the County of Marin. The project consists of two, distinct new multi-use pathways- a northern segment and a southern segment. The northern segment includes widening of the Highway 101 northbound off-ramp structure over Corte Madera Creek to create a widened shoulder and multi-use path that extends south along Redwood Highway to the existing pedestrian overcrossing. TAM has selected a consultant and has started preliminary engineering. The southern segment is managed by the County of Marin and will connect with these improvements. She pointed to a stretch of the path that was in Corte Madera. The southern portion would be designed as a temporary path. Boardmember Thomas asked about the temporary nature of the path. Senior Engineer Patel stated they would not add the usual amenities such as benches, a sitting area, water fountains, etc. She noted there were a lot of environmental issues since the path travels through sensitive areas. The project is funded through Regional Measure 2 (RM2) funds.

D. Complete Streets Policy

Senior Engineer Patel presented a staff report. The Metropolitan Transportation Commission (MTC) notified the Town that it is not in compliance with a section of AB 1358. The Town must comply before January 31, 2016 or it will not have access to OBAG 2 funds. These are the majority of the funds received by TAM. Adoption of a Complete Streets Resolution is one of the options to gain compliance. The other option is to adopt significant revisions to the Circulation Element of the General Plan. This is a bigger endeavor. She will work with the Planning Director on a Complete Streets Resolution and submit it to the Town Council in the near future.

Boardmember Macpherson asked how the BPAC could be of assistance. Senior Engineer Patel stated staff would follow the recommendations of MTC. Boardmember Macpherson stated this has been a "pet project" of his for some time. He would contact staff with suggestions. Boardmember Thomas stated some

of the bigger cities in the country have a “Pedestrian First” policy which gives greater consideration to the safety of pedestrians over motor vehicles. She thought it would strengthen the Town’s Complete Streets Policy. Senior Civil Engineer Patel stated she would look into this.

E. Paradise Drive at Golden Hind Passage

Senior Civil Engineer Patel presented a staff report. Staff has accelerated the construction of the improvements at this intersection- the left turn lane is in, the shoulder is paved, and crosswalks were re-striped. The rectangular flashing beacons will be installed next week. Signage is installed and might be adjusted. Permanent striping will be installed next year after they repave the area.

Boardmember Macpherson asked if Traffic Engineer Parisi has looked at the improvements. Senior Civil Engineer Patel stated “not yet” but staff followed the concepts he created

F. Paradise Drive from Westward Drive to Upland Circle

Senior Civil Engineer Patel presented a staff report. The plan is to hire a consultant to perform a study, do preliminary engineering, and perform the initial environmental review. They can get started on this project once the Council approves the Capital Projects Budget. Chair Ravasio noted this was part of the San Francisco Bay Trail system.

G. High Canal Pathway

Senior Civil Engineer Patel presented a staff report. She noted there has been little progress on the project and she will begin discussions with the City Attorney about the right-of-way issues, etc.

H. Bike Racks

Senior Civil Engineer Patel presented a staff report. She stated bike racks would be installed at the following locations: 1) Town Park; 2) Community Center; 3) Shopping Center close to Menke Park; 4) Shorebird Marsh Gravel parking area; 5) Skunk Hollow Playground. Racks have already been installed at Town Hall.

I. ATP Project

Senior Civil Engineer Patel presented a staff report. She attended a Marin Public Works Association Meeting last Thursday and TAM announced the results of the ATP call for projects. A score of 88 points was the cut off for projects receiving State ATP funding. The State received over 617 applications for over \$1 billion in requests- 86 projects were selected for over \$180 million. The vast majority of funding went to disadvantaged communities. None of the six Marin applications were selected for funding but Corte Madera’s application received the highest score and is still under consideration for regional ATP funds.

6. Approve Minutes of July 23, 2015 BPAC Meeting

M/s, Macpherson/Thomas, move to approve the July 23, 2015 BPAC minutes as corrected.
Ayes: All Absent: Christiansen, Sievert

7. Discussion/Action Items

C. Proposed Town Street Projects Budget

Senior Civil Engineer Patel presented a staff report. She stated the majority of the accessibility and streets projects were bicycle and pedestrian improvements. She briefly discussed the “Accessibility”, “Streets”, and “Parks” projects.

Boardmember Bartlett had questions about the “Madera del Presidio Traffic Calming Improvements” project. Senior Civil Engineer Patel stated this project was not a priority and was not funded. She would forward the concept plans to Boardmember Bartlett.

Ms. Cindy Winter stated there was an unresolved issue regarding the location of the bike racks- should they be on the interior or exterior of the shopping center. There are pros and cons to both.

Mr. Jim Robinson, Ash Avenue, stated the pavement in Madera Gardens has been overlaid for many years resulting in a deviation between the curb and the pavement. There are currently barricades with flashing beacons on Mohawk across from Neil Cummins School. This area has been identified as a hazard and should be a priority project. There are no curb cuts along Ash and no way to access the street other than going into someone's driveway. Senior Engineer Patel stated this has been grouped into the "Miscellaneous Curb, Gutter, and Sidewalk" category of smaller projects.

Ms. Patti Stoliar, Casa Buena Drive, stated this project could be in the Barrier Replacement Implementation Plan (BRIP). She is a member of Age Friendly Corte Madera and is meeting with the manager of the Town Center tomorrow. She asked if residents would be interested in bicycling to the shopping center and having purchases delivered to his or her home. Boardmember Macpherson stated it was doubtful.

D. Red Curb on Golden Hind Passage between Paradise Drive and Cay Passage

Senior Civil Engineer Patel presented a staff report. She initially thought this was a line of sight issue but was informed it was a safety issue due to parked cars. Boardmember Macpherson stated the red curb did not have to extend all the way to Cay Passage. There should be a red curb on both sides of the street, from the corner back at least 18 feet.

Boardmember Bartlett stated parked cars could have a traffic calming effect causing people to cautiously enter the intersections. However, he did support the idea of the red curbs.

E. Paradise Drive from San Clemente Drive to Seawolf Passage

Senior Civil Engineer Patel presented a staff report. She asked the Board for some direction on this project and noted staff came up with three options.

Boardmember Macpherson stated the priority should be the use by neighbors and children going both directions.

Chair Ravasio asked if the 8-foot wide path would be elevated. Senior Civil Engineer Patel stated it would not be brought down to the level of the road. She asked for the BPAC's opinion on widening it.

Boardmember Bartlett asked how they would gain the 8 feet. Senior Civil Engineer Patel stated they were taking away the shoulder area to the fog line.

Senior Civil Engineer Patel stated she has heard from parents that the extra width was needed. Boardmember Macpherson stated widening the path would accommodate both uses more safely. Chair Ravasio stated it could cause a safety issue by encouraging bicyclists to ride on a pedestrian sidewalk. He worried about conflicts and would like to make sure speeds were controlled.

Boardmember Bartlett asked how wide the sidewalk would be from San Clemente to Harbor. Senior Civil Engineer Patel stated they were proposing to change it to eight feet (Option 3).

Boardmember Thomas asked if there would be sharrows on the road for cyclists who chose to remain on the road. Senior Civil Engineer Patel stated sharrows could be added. Chair Ravasio stated that was a very good suggestion.

Boardmember Bartlett suggested closing the lane and letting people ride bikes during a six-month trial period. Senior Engineer Patel stated she discussed this suggestion with the Town Manager who did not think this was a good idea.

Ms. Cindy Winter stated the path needs to be protected with a fence along the entire stretch. Senior Civil Engineer Patel stated a fence could be added from San Clemente to Harbor. She would bring this issue back to the BPAC. Ms. Winter stated CalTrans requires a 5-foot buffer between a bike path and a roadway.

The BPAC supported Option 3.

Senior Civil Engineer Patel stated she would try to obtain a 2-foot wide shoulder in between the 8-foot wide path along with a railing of some type.

Senior Civil Engineer Patel referred to the Bicycle and Pedestrian Plan project priorities and stated she would submit the comments to Alta Planning for preparation of a public draft. She would like the BPAC to meet during the public review period.

Chair Ravasio stated the next meeting would be held on Thursday, October 29, 2015.

The meeting was adjourned at 8:45 p.m.