



## AGENDA

TOWN OF CORTE MADERA  
PARKS AND RECREATION COMMISSION  
Corte Madera Town Hall Council Chambers  
300 Tamalpais Dr.

*MONDAY, May 23, 2016*  
7:00 P.M.

### 1. OPENING

Call to Order, Roll Call, and Salute to the Flag

### 2. OPEN TIME FOR PUBLIC DISCUSSION

The public is invited to address the Parks and Recreation Commission on any matter in the Commission's jurisdiction, except for items scheduled for Continued or New Hearings. Comments are limited to three minutes per speaker.

The public will be given an opportunity to speak on each agenda item at the time it is called. The Parks and Recreation Commission may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Commission, no further comment from the public will be permitted unless authorized by the Chair or the commission and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Commission or as otherwise limited by order of the Chair or Commission.

### 3. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Commission, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Chair and Commission.

### 4. PARK AND RECREATION DIRECTOR AND COMMISSIONER REORTS

#### 4.1 COMISSIONERS' REPORTS

- Town Council Meetings:
  - May – Commissioner Fong
- Facilities Sub-Committee:

#### 4.2 PARK AND RECREATION DIRECTOR'S REPORT - UPDATE

- Recreation Center
- Outdoor
- Neil Cummins Gym
- Kids Club
- Summer Playground
- Special Events
- Capital Projects
- Disaster Council
- Centennial Committee
- Budget Status

#### 5. BUSINESS ITEMS

##### 5.1 Dog Park Study Update

##### 5.2 Summer Schedule for Parks and Recreation Commission Meetings: June 27, July 25 and August 22

##### 5.3 2016 Volunteer of the Year

##### 5.4 Process Discussion – Parks and Recreation Commission Recommendations to Town Council

#### 6. ROUTINE AND OTHER MATTERS

The following items do not require a formal hearing, although the Chair and staff will indicate why each item is on the agenda. Commission may decide to reschedule the item as a public hearing.

##### 6.1 FUTURE AGENDA ITEMS

##### 6.2 ITEMS FOR YEARLY REVIEW

<b>Month</b>	<b>Items</b>
January	Review of Fee Resolution
February	Review of Roberts Rules of Order, Brown Act; Commissioner's Responsibilities, Review of Summer Brochure
March	
April	Kids Club Mid-Year Review, Summer Playground Presentation for Upcoming Year
May	Volunteer of the Year
June	Capital Improvement Discussion; Measure "A" Money
July	Reorganize Commission (Select Chair and Vice-Chair); Annual Programming Report, Review of Fall Brochure
August	Kids Club Presentation for Upcoming Year
September	Summer Playground Re-Cap
October	Review of Winter Brochure
November	

### 6.3 TOWN COUNCIL MEETINGS

January – Ahern	February – Phipps	March – Engstrom	April - Casissa
May – Fong	June – McFarland	July – Janowsky	August – Blomgren
September - Ahern	October – Phipps	November – Engstrom	December - Casissa

## 7 ADJOURNMENT

Next regular meeting will be on June 27, 2016, at the Corte Madera Council Chambers.

## 8 PROCEDURAL NOTES

- All documents relating to agenda items are available for the public review in the Parks and Recreation Departments of the Town of Corte Madera Offices at 498 Tamalpais Dr., between the hours of 8am – 5pm Monday – Thursday. Staff reports are normally available on Thursday afternoon preceding the Monday meeting. It is recommended that you contact the Parks and Recreation Department for availability.
- Each person desiring to speak on an item will be given an opportunity at the appropriate time. Please state your name and address as the meeting is being recorded.
- **APPEAL** – Following the actions by the Parks and Recreation Commission at a public hearing or meeting, any decision of the Commission may be appealed to the Town Council within TEN (10) calendar days.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Recreation Department at (415) 927-5072. For auxiliary aids or services or other reasonable accommodations to be provide by Town at or before the meeting, please notify the Parks and Recreation Department at least 3 business days (the Wednesday before the meeting) in advance of the meeting date. If the Town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

**CORTE MADERA PARKS AND RECREATION COMMISSION  
STAFF REPORT**

Report Date: May 19, 2016  
Meeting Date: May 23, 2016

**TO:** PARKS AND RECREATION COMMISSIONERS

**FROM:** MARIO FIORENTINI, DIRECTOR OF RECREATION AND LEISURE SERVICES

**SUBJECT: CONSIDERATION OF 2016 VOLUNTEERS OF THE YEAR**

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**PURPOSE:**

The purpose of this item on the agenda is to select the Volunteer of Year among the nominees the Parks and Recreation Depart has received.

**BACKGROUND:**

The Senior Citizen of the Year awards began in 1980; the name was changed to Senior Volunteer of the Year in 2002 and was changed again to Volunteer of the year in 2013. Past recipients include:

1980	ALICE HIGGINS
1981	GERRIE REICHARD
1982	ELVA WILSON
1983	BILL FORD
1984	LUCILLE STUART
1985	-----
1986	GERRIE AND KEN REICHARD
1987	ELLA AND BOB BRINTON
1988	MARY AND HAROLD BATES
1989	TRUDIE KLING
1990	NINA BRANDT
1991	AL DeMELLO
1992	BETTY McGINN
1993	JOHN ARMANINI
1994	WALTER KOZAK
1995	CECIL W. "BILL" THOMAS
1996	LLOYD AND KITTY PROSSER
1997	COLETTE O'DEA
1998	SONIA DeLEW

1999	MARGUERITE GILBERT
2000	HARRY AND ANNETTE SCHRIEBMAN
2001	HARRY FITZGIBBON
2002	BEN & CAROLYN LARSON
2003	HARRY & CONNIE MARTIGOPOLOUS
2004	SUE BIGALL
2005	KITTY PROSSER
2006	BEVERLY CUPP & BARBARA SLUSHER
2007	GWYN LYSTER
2008	PAULINE ANGLEMAN & CLYDE MARQUART
2009	MARLENE FELDMAN
2010	DR. ROBERT BUNDY
2011	ALAN BEST
2012	JOYCE GORDON
2013	JAN SHAW
2014	SPRING KRAEGER
2015	JIM CAMPBELL

**DISCUSSION:**

Each Spring the Parks and Recreation Commission sends letters to the local Homeowners' Associations, civic organizations, churches, clubs, media outlets, and individuals to solicit nominees for this prestigious award. This year, the Commission received nominations for 3 individuals; Pat Ravasio, Michael Harlock and Dr. Bob Bundy.

**ANALYSIS:**

The parameters included description of the nominee's involvement in community affairs, and why the person should receive the honor. Nominees are required to be 60+ years of age, and a Corte Madera resident. (Current Parks and Recreation Commissioners are ineligible.)

**ATTACHED:**

1. Nomination form for Pat Ravasio
2. Nomination form for Michael Harlock
3. Nomination form for Dr. Bob Bundy

**RECOMMENDATION:**

All nominees are excellent choices. Staff recommends Michael Harlock as being considered for the Volunteer of the Year for the Town of Corte Madera.