AGENDA

TOWN OF CORTE MADERA

PARKS AND RECREATION COMMISSION
Corte Madera Town Hall Council Chambers
300 Tamalpais Dr.

MONDAY, June 27, 2016
7:00 P.M.

1. OPENING

Call to Order, Roll Call, and Salute to the Flag

2. OPEN TIME FOR PUBLIC DISCUSSION

The public is invited to address the Parks and Recreation Commission on any matter in the Commission's jurisdiction, except for items scheduled for Continued or New Hearings. Comments are limited to three minutes per speaker.

The public will be given an opportunity to speak on each agenda item at the time it is called. The Parks and Recreation Commission may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Commission, no further comment from the public will be permitted unless authorized by the Chair or the commission and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Commission or as otherwise limited by order of the Chair or Commission.

3. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Commission, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Chair and Commission.

4. PARK AND RECREATION DIRECTOR AND COMMISSIONER REORTS

4.1 COMISSIONERS' REPORTS

- June
  - Commissioner Fong – Town Council
  - Individual Commissioner Updates

- Facilities Sub-Committee:

4.2 PARK AND RECREATION DIRECTOR'S REPORT - UPDATE

- Recreation Center
- Outdoor
- Neil Cummins Gym
- Kids Club
- Summer Playground
- Special Events
- Capital Projects
- Disaster Council
- Centennial Committee
- Budget Status

5. BUSINESS ITEMS

5.1 Capital Improvement Projects Update

5.2 Discussion and Possible Action of Filming Permit Fee Review

5.3 Discussion and Possible Action on Centennial Event – Art Week in Corte Madera

5.4 Discussion and Possible Action on Relocation of Memorial Rock

5.5 Summer Schedule for Parks and Recreation Commission Meetings: July 25 and August 22

5.6 Approval of April and May Minutes

6. ROUTINE AND OTHER MATTERS

The following items do not require a formal hearing, although the Chair and staff will indicate why each item is on the agenda. Commission may decide to reschedule the item as a public hearing.

6.1 FUTURE AGENDA ITEMS

6.2 ITEMS FOR YEARLY REVIEW

Month	Items
January	Review of Fee Resolution
February	Review of Roberts Rules of Order, Brown Act; Commissioner's Responsibilities, Review of Summer Brochure
March	
April	Kids Club Mid-Year Review, Summer Playground Presentation for Upcoming Year
May	Volunteer of the Year
June	Capital Improvement Discussion; Measure "A" Money
July	Reorganize Commission (Select Chair and Vice-Chair); Annual Programming Report, Review of Fall Brochure

August	Kids Club Presentation for Upcoming Year
September	Summer Playground Re-Cap
October	Review of Winter Brochure
November	
December	Mid-Year Budget Review, Commission Wish List Review

6.3 TOWN COUNCIL MEETINGS

January – Ahern	February – Phipps	March – Engstrom	April - Casissa
May – Fong	June – McFarland	July – Janowsky	August – Blomgren
September - Ahern	October – Phipps	November – Engstrom	December - Casissa

7 ADJOURNMENT

Next regular meeting will be on July 25, 2016, at the Corte Madera Council Chambers.

8 PROCEDURAL NOTES

- All documents relating to agenda items are available for the public review in the Parks and Recreation Departments of the Town of Corte Madera Offices at 498 Tamalpais Dr., between the hours of 8am – 5pm Monday – Thursday. Staff reports are normally available on Thursday afternoon preceding the Monday meeting. It is recommended that you contact the Parks and Recreation Department for availability.

- Each person desiring to speak on an item will be given an opportunity at the appropriate time. Please state your name and address as the meeting is being recorded.

- **APPEAL** – Following the actions by the Parks and Recreation Commission at a public hearing or meeting, any decision of the Commission may be appealed to the Town Council within TEN (10) calendar days.

- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Recreation Department at (415) 927-5072. For auxiliary aids or services or other reasonable accommodations to be provide by Town at or before the meeting, please notify the Parks and Recreation Department at least 3 business days (the Wednesday before the meeting) in advance of the meeting date. If the Town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.