



## AGENDA

CORTE MADERA TOWN COUNCIL  
AND THE BOARD OF SANITARY DISTRICT NO. 2, A SUBSIDIARY  
DISTRICT TO THE TOWN OF CORTE MADERA  
TOWN HALL COUNCIL CHAMBERS  
300 TAMALPAIS DRIVE  
**TUESDAY, FEBRUARY 7, 2017**  
**7:30 P.M.**

### 1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

### 2. OPEN TIME FOR PUBLIC DISCUSSION

*Please confine your comments during this portion of the agenda to matters not already on this agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer.*

*The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.*

### 3. PRESENTATIONS

- 3.I. Administration Of Oath Of Office To Newly Appointed Councilmember
- 3.II. Presentation Of Awards To 2016 Holiday Home Decorating Contest Winners

### 4. TOWN MANAGER AND COUNCIL REPORTS

- Town Manager Report
- Council Reports

## 5. CONSENT CALENDAR

*The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.*

### 5.I. SANITARY DISTRICT ITEM

- 5.I.i. Approval Of A Supplemental Appropriation For The Fiscal Year 2016/2017 Sanitary District 2 (SD2) Pump Station Maintenance Budget  
(Report from Nisha Patel, Senior Civil Engineer)

Documents:

[5 I I SEWER PUMP STATION MAINTENANCE.PDF](#)

### 5.II. TOWN ITEMS

- 5.II.i. Waive Further Reading And Authorize Introduction And/Or Adoption Of Ordinances And Resolutions By Title Only

This item contains standard language authorizing Town Council to introduce and/or adopt Resolutions and Ordinances by Title only and waive further reading.

- 5.II.ii. Second Reading And Possible Action To Adopt Ordinance No. 963, An Ordinance Of The Town Council Of The Town Of Corte Madera Amending The Official Zoning Map Of The Town Of Corte Madera Dated August, 1994 By Increasing The Area Designated Public Semi-Public Facilities And Decreasing The Area Designated Rural Residential On The Parcels Located At 5221 Paradise Drive (Marin Country Day School) – APN 038-011-47 And 038-190-36  
(Report from Phil Boyle, Senior Planner)

Documents:

[5 II II SECOND READING AND ADOPTION ORDINANCE 643 MCDS.PDF](#)

- 5.II.iii. Ratification Of Council's Decision To Amend The Current Use Permit And Design Review For Additions And Modifications To Marin Country Day School Located At 5221 Paradise Drive Which Was Adopted By The Council On January 17, 2017 With The Addition Of Two Conditions Of Approval  
(Report from Phil Boyle, Senior Planner)

Documents:

[5 II III RATIFICATION OF COUNCIL DECISION MCDS CURRENT USE PERMIT.PDF](#)

- 5.II.iv. Second Reading And Possible Action To Adopt Ordinance No. 964, A Zoning Ordinance Amendment Amending The Town Zoning Map By Rezoning Property Located At 72 Industrial Way (APN 023-040-15) From A Professional And Administrative Office District To A Parks, Open Space, And Natural Habitat District (Report from Adam Wolff, Director of Planning and Building)

Documents:

[5 II IV SECOND READING AND ADOPTION OF ORDINANCE 964.PDF](#)

- 5.II.v. Adoption Of Resolution No. 08/2017 Establishing Additional No Parking Zones Of 180 Linear Feet At Various Locations Along Tamalpais Drive (Report from Nisha Patel, Senior Civil Engineer)

Documents:

[5 II V TAMALPAIS DRIVE NO PARKING ZONES.PDF](#)

- 5.II.vi. Consider Adoption Of Resolution No. 09/2017 Endorsing The Tidalwaves Swim Team Season, And Approving Two Temporary Banners In The Public Right-Of-Way From February 8, 2017 To March 24, 2017 Publicizing Tidalwaves Swim Team Registration; And Determining That The Project Is Exempt From The California Environmental Quality Act (CEQA) Pursuant To CEQA Guidelines 15061(B)(3) (Report from Doug Bush, Assistant Planner)

Documents:

[5 II VI TIDALWAVES BANNERS.PDF](#)

- 5.II.vii. Receive And File Investment Transactions Monthly Report For September 2016 (Report from George T. Warman, Jr., Director of Administrative Services/Town Treasurer)

Documents:

[5 II VII INVESTMENT TRANSACTIONS SEPTEMBER 2016.PDF](#)

- 5.II.viii. Approve Warrants And Payroll For The Period 1/12/17 Through 01/18/17: Warrant Check Numbers 215393 through 215421, Payroll Check Numbers 5402 through 5415, Payroll Direct Deposit Numbers 31242 through 31311 and Payroll Wire Transfer Numbers 2110 through 2114

(Report from George T. Warman, Jr., Director of Administrative Services/Town Treasurer)

Documents:

[5 II VIII PAYROLL AND DEMANDS 1.12.17 TO 1.18.17.PDF](#)

- 5.II.ix. Approve Warrants And Payroll For The Period 1/19/17 Through 02/02/17:  
Warrant Check Numbers 215422 through 215544, Payroll Check Numbers 5416 through 5424, Payroll Direct Deposit Numbers 31312 through 31437 and Payroll Wire Transfer Numbers 2118 through 2121

(Report from George T. Warman, Jr., Director of Administrative Services/Town Treasurer)

Documents:

[5 II IX PAYROLL AND DEMANDS 1.19.17 TO 2.02.17.PDF](#)

## **6. PUBLIC HEARINGS: NONE**

## **7. BUSINESS ITEMS**

- 7.I. Receive 2015-16 Annual Report From Sales Tax Citizens Oversight Committee  
(Presentation by Karen Gerbosi, Chair of Sales Tax Citizens Oversight Committee)

Documents:

[7 I SALES TAX OVERSIGHT COMMITTEE ANNUAL REPORT.PDF](#)

- 7.II. Discussion And Possible Direction To Staff Regarding Recruitment Process And Amending Position Allocation In The Finance Department  
(Report from Todd Cusimano, Town Manager)

Documents:

[7 II FINANCE DEPARTMENT RECRUITMENT.PDF](#)

- 7.III. Continuation Of Discussion And Possible Action Regarding Town Council Committee Appointments  
(Report from Rebecca Vaughn, Town Clerk)

Documents:

[7 III CONTINUATION OF COUNCIL COMMITTEE APPOINTMENTS.PDF](#)

- 7.IV. Review Of Draft February 21 Town Council Agenda

Documents:

[7 IV 2.21.17 DRAFT AGENDA.PDF](#)

- 7.V. Approval Of Minutes Of January 17 Town Council Meeting

Documents:

[7 V 011717 DRAFT CORTE MADERA COUNCIL MINUTES.PDF](#)

## **8. ADJOURNMENT**

**TOWN COUNCIL STAFF REPORTS ARE USUALLY AVAILABLE BY 5:00 P.M., FRIDAY PRIOR TO THE COUNCIL MEETING, AND MAY BE OBTAINED AT THE CORTE MADERA TOWN HALL, OR BY CALLING**

927-5050. AGENDA ITEMS ARE AVAILABLE FOR REVIEW AT CORTE MADERA LIBRARY, FIRE STATION 13 (5600 PARADISE DRIVE) AND THE TOWN HALL. IF YOU CHALLENGE THE ACTION OF THE TOWN COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS AGENDA, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE TOWN CLERK, AT OR PRIOR TO THE PUBLIC HEARING.

Any member of the public may request placement of an item on the agenda by submitting a request to the Town Clerk. The public is encouraged to contact the Town Manager at 415-927-5050 for assistance on any item between Council meetings.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5086. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days (the Thursday before the meeting) in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the town may not be able to make the necessary arrangements by the time of the meeting.

To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <http://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: [rvaughn@tcmmail.org](mailto:rvaughn@tcmmail.org).