

FIRE DEPARTMENT SUMMARY

(Reviewed by Council 06/29/11)

Mission Statement

The Corte Madera Fire Department is committed to meeting the challenge of the present and future community needs. Our personnel make the distinction by providing quality in safety and emergency services in a compassionate, congenial, efficient and effective manner.

MAJOR OBJECTIVES FOR FY 2011-2012

1. ADMINISTRATION

- a. Pursue grants, as appropriate.
- b. Review and modify (as appropriate) contracted services (i.e. dispatch, OES, ambulance billing, etc.).
- c. Explore and implement (where appropriate) joint ventures to share services and resources with other agencies.
- d. Provide information for the Paramedic Tax Measure.

2. FIRE PREVENTION

- a. Inspect all commercial and multi-family residential properties.
- b. Aggressive Vegetation Management Program:
 - Work with allied departments and agencies to reduce wildfire hazards (Corte Madera Ave., Corte Madera Ridge, fire roads, Town Properties).
 - Inspect properties in Town for violations of vegetation management standards.
 - Host free chipper days.
- c. Develop a fee schedule for commercial properties.

3. PUBLIC EDUCATION

- a. Host CPR and First Aid classes as scheduled and/or requested.
- b. Update and refine website content.
- c. Host fire extinguisher training.
- d. Participate in Fire Prevention Week:
 - Hold open house.
 - Schedule classroom visits.
- e. Increase volunteer participation in public education.
- f. Keep AM radio and billboard signs updated with prevention messages.
- g. Contribute to Town and Chamber of Commerce newsletters.

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MAJOR OBJECTIVES FOR FY 2011-2012

(Continued)

4. OPERATIONS

- a. Work with allied agencies and dispatch to provide nearest appropriate response for emergency incidents.
- b. Participate in County and regional programs/mutual aid (Hazmat USAR, OES, etc.).
- c. Upgrade Apprentice Firefighter position (temporary) to Firefighter/Paramedic (permanent).

5. TRAINING

- a. Meet all federal, state, and other mandated training.
- b. Pursue opportunities for joint training with allied agencies.
- c. Provide volunteer training to level of apprentice.

6. STATION/EQUIPMENT UPGRADES AND MAINTENANCE

- a. Hose test all department hoses.
- b. Hydrant maintenance on all hydrants and replace bronze caps (stolen) with plastic.
- c. Maintain all apparatus and equipment to maximize service life.

7. DISASTER PREPAREDNESS

- a. Continue our work with preparedness efforts, as needed.
- b. Continue our work with the business community in their preparations for disaster preparedness, as requested.
- c. With other Ross Valley agencies, as Central Marin CERT, offer Community Emergency Response Training classes for the public, as needed or warranted.
- d. Conduct periodic exercises or training for CERT.
- e. Continue to assist the public to offer GetReady 94925 classes as requested or warranted.
- f. Conduct training course(s) for all departments on the functions and responsibilities of the Emergency Operations Center.
- g. Conduct tabletop exercises on the Emergency Operations Plan, in conjunction with the County disaster exercise.
- h. Explore and implement (when appropriate) community warning system(s).