

ENGINEERING & PUBLIC WORKS ADMINISTRATION

(Reviewed by Council 06/29/11)

	Expended 2007-08	Expended 2008-09	Expended 2009-10	Original Budget 2010-11	Adjusted Budget 2010-11	Estimate/ Actual 2010-11	Staff Request 2011-12	Council Approve 2011-12	% Change	Projection 2012-13
PERSONNEL										
Salaries	250,292	217,113	148,976	130,400	130,400	120,000	135,300	135,300		135,300
FICA *	3,263	2,975	1,999	1,800	1,800	1,600	1,800	1,800		1,800
PERS	41,195	35,838	24,366	22,100	22,100	21,000	25,500	25,500		25,500
State Unemployment Reimb.	0	0	10,800	0		10,000	0	0		0
Fringe Benefits	24,097	21,579	8,343	7,700	7,700	5,500	8,600	8,600		9,000
Part Time Help	46,644	52,972	48,208	51,000	51,000	25,000	0	0		0
Total Employee Services	365,491	330,477	242,692	213,000	213,000	183,100	171,200	171,200	(19.6%)	171,600
OTHER CURRENT EXPENSES										
(1) Motor Vehicle Expenses	1,735	671	17	1,500	1,500	1,000	1,500	1,500		1,500
(2) Office & Other Expenses	27,032	26,100	28,015	34,800	34,800	21,800	33,300	33,300		33,300
Contract Personnel	0	0	0	0	0	0	25,000	25,000		25,000
Customer Tracking System **	0	0	0	0	0	0	8,200	8,200		8,400
Conferences & Conventions	0	0	0	0	0	0	0	0		0
Meetings	652	627	52	500	500	0	500	500		500
Memberships & Subscriptions	0	125	0	500	500	200	200	200		200
Education & Training	150	0	0	1,000	1,000	0	0	0		0
Minutes Clerk	3,063	2,610	3,140	3,000	3,000	4,000	4,000	4,000		4,000
Civil Engineering Services	15,594	36,875	37,125	40,000	40,000	43,000	45,000	45,000		45,000
GIS Software Support	7,582	9,192	5,211	10,000	10,000	8,000	10,000	10,000		10,000
Infrastructure Valuation ***	4,200	4,200	3,850	5,000	5,000	5,000	5,000	5,000		5,000
75% Marin Map Info System	6,750	6,750	6,750	6,800	6,800	6,800	6,800	6,800		6,800
(3) Utilities	22,662	21,404	13,592	18,000	18,000	16,000	16,000	16,000		16,000
Building Rental	61,571	58,188	57,471	58,800	58,800	58,800	60,000	60,000		62,000
Total Other Current Expenses	150,991	166,742	155,223	179,900	179,900	164,600	215,500	215,500	19.8%	217,700

* Mandated Cost Item

** Transferred from Town Administration

*** Governmental Accounting Standards Board Statement No. 34 (GASB #34)

(1) Objects 3280, 3360, 5120, 5130, 5140

(2) Objects 3160, 3227, 3250, 3310, 3330, 3400, 3401, 3430, 3670, 3700, 3730, 3731, 3802, 5050, 5200, 5270, 5300, 5420, 5560, 6351, 6400

(3) Objects 3900, 3940, 3970, 3972

ENGINEERING & PUBLIC WORKS ADMINISTRATION

Continued

(Reviewed by Council 06/29/11)

Expended 2007-08	Expended 2008-09	Expended 2009-10	Original Budget 2010-11	Adjusted Budget 2010-11	Estimate/ Actual 2010-11	Staff Request 2011-12	Council Approve 2011-12	% Change	Projection 2012-13
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GRAND TOTALS	516,482	497,219	397,915	392,900	392,900	347,700	386,700	(1.6%)	389,300
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FINANCING SOURCES

Gas Tax 2107.5	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000		2,000
Engineering Service Charges	69,448	66,691	45,241	50,000	50,000	60,000	65,000	65,000		65,000
Town General Revenues	445,034	428,528	350,674	340,900	340,900	285,700	319,700	319,700		322,300
Totals	516,482	497,219	397,915	392,900	392,900	347,700	386,700	(1.6%)		389,300

COMMENTARY

Since FY 2005-06, the staffing of the Engineering and Public Works Administrative Office has been reduced from 5 to 2-1/2 positions supplemented by less than full time contractual help. Public office hours have been reduced to correspond to the reduction in staffing as well as the reduction in development applications to review, and Town capital projects to administer.