

DRAFT MINUTES
DISASTER COUNCIL
TOWN OF CORTE MADERA
December 3, 2008
9:00 A.M.
TOWN HALL COUNCIL CHAMBERS
300 TAMALPAIS DRIVE

1. Members Present

Chair Michael Lappert
Norma LaRosa, Citizen Member
Roger Sprehn, Acting Director of Emergency Services
Paul Hager, Battalion Chief
Mario Fiorentini, Interim Director of Recreation and Leisure Services
Jim Shirk, Sergeant, Twin Cities PD

2. Approval of Minutes September 3, 2008

No minutes available

3. Review Areas of Responsibility

- Care and Shelter: Mario Fiorentini
Shelter Management class to be put on by the Red Cross, see “New Business”
In response to a request from the last meeting: Hillside and Holy Innocents Churches are recognized by Red Cross as secondary shelters
Water was purchased and stored at the Hillside Church
- Coordination with Schools: Michael Lappert
Update from Corte Madera-Larkspur School District Superintendent Valerie Pitts
She did not show up. Will invite her to next meeting, or to submit a report.
- Business Community: Melissa Gill
Unable to attend, no report
- Citizen Preparedness/CERT/Get Ready: Paul Hager/Roger Sprehn
GetReady on hiatus until spring, with planning meeting during the winter.
CERT radio communications plan being developed, to use portable radios, a coordinator and RACES members to transmit information back to EOC.
CERT Class dates for 2009 announced
Feb. 19, 21, 28
Jul. 16, 18, 25
Nov. 5, 7, 14

4. Old Business

- EOP update
FD Captain Roger Benz working on update for town-wide Emergency Operations Plan, based on County template. To be in draft form by next Disaster Council Meeting. Norma has considerable input to provide.

5. New Business

- Red Cross Shelter Management Class, February 7, 2009, 8-noon, Rec Center
Limit of 15 participants (applicable to CERT members, Rec Center employees, shelter location staff, etc.), will open up to outside town if not full. Advertise in January's Corte Madera News
- Get Ready 5th grade (GR5) project roll-out
San Rafael OES has completed the manual and made the program available for schools to coordinate with their local emergency management agency (FD or local OES)
- Door hanger project
A draft door hanger, with CERT info on one side and GetReady on the other has been proposed to distribute throughout town. Waiting for a proposed budget for reproduction, and volunteers to distribute. It was suggested that Redwood HS has several groups that need community projects. Lions/Boy Scouts are another possible source. Roger & Kevin Rose to follow up. It was also suggested that it would be a good drill for CERT Division Supervisors to coordinate the distribution throughout their neighborhoods of responsibility. A target of February was suggested for the project.
- Report on October 23 EOC/CERT training exercise
Well attended, over 50 CERT members, good exercise, highlighted strong and "needs work" areas. EOC drill well received, slower pace presented by Roger Benz was appreciated
- New EOC in new TCPD building
New building will be possibly be completed in 2011, it will have a state of the art EOC facility. Interested persons can go to the TCPD building and look at the plans.

6. Open Time

- The next recreation catalog will be out in June, 2009, covering 6 months. Information on disaster preparation classes can be submitted in April to be published in it.
- Norma discussed the idea of having a paid coordinator for disaster preparation programs, since they are individually doing very well but could be better integrated. Chairman Lappert informed the group that the Town is facing a fiscal shortfall, and cannot add any more positions. He clarified that the coordination is the responsibility of the Director of Emergency Services, and his staff. This coordination will be an ongoing topic for the disaster council.

7. Set Next Meeting Date

Thursday, March 5, 2009, 9 am, Town Council Chambers

8. Adjourn