

REGULAR MEETING
OF THE
CORTE MADERA TOWN COUNCIL AND SANITARY DISTRICT #2 BOARD

In the Town Hall of the Town of Corte Madera, on October 2, 2007 at 7:35 p.m.

PRESENT: Mayor Gill
Councilmembers Condon*, Dupar and Lappert

Town Manager David Bracken
Director of Recreation & Leisure Services Jackie Branch
Public Works Manager Debra Sue Johnson
Deputy Fire Chief Roger Sprehn
Assistant Town Attorney John Abaci

COMMISSIONERS PRESENT

Kitty Prosser, Parks and Recreation Commissioner

CLOSED SESSION

Closed Session Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Town Manager

Unrepresented employee: Department Heads

OPEN SESSION

*Councilmember Condon left the Council meeting.

Salute to the Flag

Mayor Gill said no reportable action had been taken in Closed Session.

PRESENTATION

Presentation on the Town's Geographic Information System (GIS)

The Public Works Manager introduced consultant, Seth Clark, of GeoData Analytics, LLC, who she said would give a presentation on the Town's GIS system. Mr. Clark displayed various maps of Corte Madera which had been created by the GIS system; said much of the database content was continuously being input and under review; the Town is a member of Marinmap; data is being fed directly from the server of Marinmap and data is contributed and shared with its member cities.

Mr. Clark presented a parcel base map and said parcels are derived from the County Assessor, road

information is tied into the emergency response system and similar data is used to drive the computer-aided dispatch systems at the County level. He noted the advantage of sharing the data is that multiple agencies use it and feed information into it for the highest standards, which benefit all member agencies.

Mayor Gill questioned and confirmed with Mr. Clark that information is input by staff and it is fed directly into the County's system. Vice Mayor Lappert confirmed the Town pays into a membership Marinmap, but they are not selling the data to the member agencies; and member fees go toward running the infrastructure to support the distribution of all data.

Mr. Clark presented the FEMA flood zone information; information on Town easements, city land use as recorded by the County, contour maps, overlay incidents from the Fire Department; and said all incidents by type, parcel information, and standardized queries can be set up to customize data for tracking and reporting purposes.

Mayor Gill confirmed that staff is able to do this from their desktop; she noted the Get Ready program is starting and confirmed it could be used to identify all households; help with weed abatement, noticing, or anything tied to a parcel or address. She confirmed residents could not access the data but could request it from the Town, as it was public information. However, Vice Mayor Lappert confirmed that certain information may be obtained from police that a typical homeowner would not necessarily have access to.

Mr. Clark further displayed some of the public works features like the sanitary sewer lines and said their goal is to replace the standard maps. Vice Mayor Lappert questioned security and reliability of the data, and confirmed that all data was backed up by Town staff on a weekly basis, and that the County also had procedures in place for backing up the overall data.

Mr. Clark said information could be obtained regarding sewer line pipe sizes, locations and their diameter and the goal is to collect and track information about maintenance, junctions, manholes and pump stations and he displayed the storm water infrastructure. He noted the overall GIS project was significant, it is data intensive and communicates information easily understood by the lay person.

Dr. Bob Bundy questioned who was responsible for accuracy and version control of the information, and Mr. Clark noted that it varied between Town and County staff, given specific data. He said the storm water and sewer laterals are Corte Madera's responsibility and they are looking at integrating this countywide. The Public Works Manager noted quality control is done by Marinmap as well as staff who are responsible for inputting information. She discussed the situation of infrastructure having some disconnect with laterals and property line boundaries, but this was being reviewed and could be fixed at some point by physically locating and confirming the infrastructure. The Town Manager said GIS is about storing and retrieving data; he acknowledged the Town has discrepancies with easements and the solution is continued work and refinement of the system.

Dr. Bundy questioned if the storm drain items showed up as easements, and the Public Works

Manager said it would depend upon the portion being reviewed; that ideally, we build storm drains through the Town's easements and dedicated right-of-ways through the subdivisions maps, but she was not quite sure if the data was survey-accurate.

1. OPEN TIME FOR PUBLIC DISCUSSION

No items were brought forth at this time.

Mayor Gill announced an e-mail and attachment was received from Barbara McIntyre regarding the presentation given by Valerie Pitts at the Council's last meeting of September 18, 2007 having to do with the San Clemente School. She requested her e-mail and attachments be incorporated as part of the record and attached to the final minutes. The Town Manager agreed to forward the e-mail and attachment to the Town Clerk for incorporation into the September 18, 2007 minutes.

2. COUNCIL AND TOWN MANAGER REPORTS

- Town Manager Report

The Town Manager reported receiving notification from the County that the Town will receive \$400,000 from Proposition 1B monies. He said the money had not been included in the budget, and has no restrictions typically seen in similar proposition funding. Staff thought it would go toward funding repair of local streets and roads. He said staff will return to Council with a recommendation for those streets the Town would like to repair, for consideration and approval.

The Town Manager reported a General Plan Workshop will be held at 7:30 p.m. on October 9, 2007. The Volunteer Fire Department will host a BBQ and training on October 6, 2007 at 4:30 p.m. at the Recreation Center as a kickoff to the Get Ready program.

The Town Manager reported the Police Department will be doing a pedestrian sting along Tamalpais this Wednesday and Thursday.

- Council Reports

Mayor Gill presented a Get Ready booklet, newsletter and class schedule to interested persons, stating there are several dates of training in Corte Madera and encouraged participation.

Mayor Gill received a flyer regarding Community Choice Aggregation, suggested the Town pay close attention to the matter and said a public forum would be held in San Rafael on October 8, 2007.

Mayor Gill reported a public meeting would take place regarding the Tamalpais Overcrossing on Wednesday, October 3, 2007 at 5:30 p.m. in the Recreation Center.

CONSENT CALENDAR

A speaker in the audience clarified and confirmed with the Assistant Town Attorney that the recommendation for Item 3d is to award the contract to the successful bidder and authorize the Town Manager to enter into an agreement.

MOTION: Moved by Dupar, seconded by Lappert, and carried unanimously by those present, with Condon and Yang absent,

To approve Items 3a, 3b, 3c, and 3d as amended, on the Consent Calendar.

Town Items

- 3a. Approved of the Disbursement of Street Impact Fees Toward Specific Street Improvement Projects
- 3b. Approved Warrant and Payroll for the Period September 12, 2007, through September 26, 2007, Warrant Check Numbers 117633 through 117791 and Payroll Check Numbers 2132 Through 2154, Payroll Direct Deposit Numbers 9962 through 10050, and Payroll Wire Transfer Numbers 636 through 643
- 3c. Adopted Resolution No. 3529 Allowing Signs on Public Property Advertising The Marin Women's Study
- 3d. Awarded the Contract for one Type III Ambulance/Rescue Vehicle As Submitted By Emergency Vehicle Group to Emergency Vehicle Group and Authorized the Town Manager to enter into an Agreement

Sanitary District Items

MOTION: Moved by Dupar, seconded by Lappert, and carried unanimously by those present, with Condon and Yang absent,

To approve Items 3e, on the Consent Calendar.

- 3e. Adopted Resolution No. 2007-4 Rejecting all Bids Submitted and Authorizing Staff to Re-Bid for the Lucky Drive Pump Station Improvements Project #02-205

BUSINESS ITEMS

- 4. Discussion and Possible Action Concerning Authorization for the Vice-Mayor to Sign a Letter of Agreement with the Ross Valley Paramedic Authority to Provide Ambulance

Response to Certain Areas Adjacent to the Town of Corte Madera

The Deputy Fire Chief reported that Corte Madera has provided back-up ambulance service to the Ross Valley Paramedic Authority (RVPA) when their ambulance is unavailable. There are areas outside the town limits of Corte Madera where the Town's ambulance can typically arrive on scene before the RVPA ambulance which is based in Ross. He said that on a 9-month trial basis they have provided this service, it has worked well.

The Deputy Fire Chief said Vice Mayor Lappert and he served on committee with two members of the RVPA Board, the trial period was extended until September 30, 2007 to allow the committee to make recommendations for establishing a formal agreement to continue the "boundary drop", and while staff does not believe that \$37,500 comes close to covering the cost of providing the additional services, it is a first step toward the long-term integration of the two services, which is a key goal of the RVPA's strategic plan.

There was no public comment.

MOTION: Moved by Lappert, seconded by Dupar, and carried unanimously by those present, with Condon and Yang absent,

To authorize the Vice-Mayor to sign the agreement with the Ross Valley Paramedic Authority (RVPA) to provide ambulance services to certain areas adjacent to the Town of Corte Madera.

5. Discussion and Possible Action Concerning a Request to Amend Corte Madera Municipal Code Chapter 8.04. Animals, to Permit Trained Dogs to Control and Reduce the Infestation of Canada Geese in the Town's Parks

The Director of Recreation and Leisure Services said this request is to amend Chapter 8.04 of the Town Municipal Code to permit trained dogs to control and reduce the infestation of Canada Geese in the Town's parks. She said Corte Madera is located in the Pacific flyway and although we do not get as many geese as other flyways, the number is growing. Also, Corte Madera now has resident geese that have been born here and do not migrate, they are known to be dangerous and can easily snap off fingers, produce a pound of excrement per day at the parks, and open areas are dangerous, slippery and a health and safety problem. Staff has tried to deal with the problem, but the geese continue to return. Staff has made contact with numerous agencies which are outlined in the staff report. The Marin Audubon Society was also contacted and they have indicated their support of this request as well as their agreement to write an article in their newsletter about the subject. She discussed other options which have proven to be unsuccessful and staff has learned that border collies have been the most successful.

She discussed a presentation made by Losee's Goose and Turkey Control; to contract for their services would cost \$1,100 per month, or \$13,200 annually, plus \$250 for an additional insured

endorsement. She noted the vendor cares for the dogs as well as the community property, they would use the dogs when children are in school, participate in community service programs, and can provide on-site displays of the dogs in action. The border collies are trained to only chase the geese and have perfected techniques to harass the birds until they leave the area, which is the most humane way of handling the situation.

The Director of Recreation and Leisure Services contacted the Town Attorney's office to discuss this issue and he has advised that the Town has adopted animal control regulations of the County's code by reference and therefore, the border collies would not be exempt from the animal control regulations. Staff questioned if a variance or exception could be granted, but there are none to process to permit the Town to grant one, and such would require an amendment of the Town's Municipal Code, and he has opined that the matter first be discussed with the County.

In conclusion, the Director said clearing the parks will benefit the healthy activities of adults, children and pets and staff recommends discussing the matter with the County Administrator's Office, receive proposals from vendors who support the service, and bring the matter to the Council.

Councilmember Dupar questioned how long the dogs would be in the park, and the response was that it depends on how many geese are there at any one time; the dogs harass them until they leave and they wait until they attempt to return. Councilmember Dupar questioned who would monitor the situation, and was informed the vendor checks in with Police Department and Parks and Recreation Department when they arrive and leave.

Vice Mayor Lappert questioned whether the contract had to go out for bid, and the Town Manager said staff is requesting direction from the County, the Town must amend its ordinance and ensure it does not conflict with County regulations and there could also be CEQA issues. Staff would return with a draft ordinance amendment for review and approval as well as a detailed proposal from a vendor or several vendors who would be able to answer additional questions.

Vice Mayor Lappert suggested deleting or negotiating the cost of the additional insurance requirement, as there is no additional premium placed on the vendor for such an endorsement.

Due to the geese starting to become very active, there was Council consensus to direct staff to move forward on the matter, contact the County, identify vendor(s) qualified to perform the services, and bring the draft ordinance amendment back to Council for review and action.

Kitty Prosser, Parks and Recreation Commissioner, supported the direction, cited safety concerns, said the dogs are very effective and well-trained and felt the problem could be solved.

Dr. Bob Bundy referred to the duration of the contract based on an \$1100 monthly cost and suggested the installation of a web cam in the park.

MOTION: Moved by Lappert, seconded by Dupar, and carried unanimously by those

present, with Condon and Yang absent,

To direct staff to move forward on the matter, contact the County to ensure the amendment does not conflict with the Town's Code provisions, that staff identify qualified vendors and return to Council with a draft ordinance amendment to Chapter 8.04 of the Municipal Code.

6. Approve Minutes of September 18, 2007

MOTION: Moved by Lappert, seconded by Dupar, and carried unanimously by those present, with Condon and Yang absent,

To approve the minutes of September 18, 2007, incorporating the e-mail and any attachments from Ms. McIntyre regarding San Clemente School.

ADJOURNMENT

The meeting was adjourned at 8:34 p.m. in memory of Charlie Howard, Corte Madera Volunteer Firefighter and the Town's former Santa Claus impersonator.